G. R. S. IX-5]

Previous references. 1892

191

(municipal

Later references.

File No. 20 f 1892

Serial Nos. 1 to 10

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1 to 10

on

~~Part~~ B for Dec 94.

SUBJECT.

Revision of the municipal Farms

W D 1250—GPB—80,000 28-1-19

OFFICE OF THE SUPDT: OF GOVT: PRINTING.

Bangalore 4th Feb 1895

an SW—

We sent [illegible] from
from Coimbatore on the
16 28th & 31st Jan, 1st & 4th Feb
[illegible] addressed — Have not
received Parcels — 4 Cases
each. Pray send us
when you can spare
other parcels of the
same for which we have in
view of this date.

The Lords Stat Wing
Chambers Twickenham
Amendment to Committee
Stage (Commons) No 10366
dated 22nd August 94.

The Lords must be
Warning now at this point.
Why not write Thank You
Letter?

visit municipal
forms. There is
a draft in the
handwriting of
the Hon'ble Chief
Chintsa C, R'ce
Landschaftsgarten
JH
3/7/93

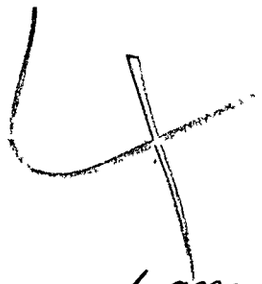
Secretary to Govt decrees
8/7-JH

It seems to me the
inspection 93 forms
enclosure of returns
furnished by Govt Comp
on municipalities some
questions have an
income as low as
200 rupees is hard
called for JH

8.7.95

Sec. Letter dated 6/8/95
from the Secy to the
Committee appointed by
Court for the revision
of Municipal forms
still remains undisposed
of. ~~the~~ the orders
of ~~Court~~ solicited as to
whether any further steps
are necessary to be taken
with respect to him.
Submitted 8/7/95

Govt Pr



The accompanying forms of Registers & Statements to be maintained in each Municipality, & of those to be submitted to Govt — are hereby prescribed to all the Presidents of Municipalities for the favor of their remarks & suggestions which are to be ~~sent~~ submitted before the 1st. April 1895.—

2. The Statements are divided into 3 Sections — Viz.

A. Those to be maintained & submitted by the out door establishments to the Hon Presidents or Vice Pts Office.

B. Those to be maintained in the Presidents or Vice Pts Office.

C. Those to be submitted by the Presidents to Govt & Comptroller, similar statements being obtained from the Vice Presidents.—

3— The instructions for the preparation

of each statement as ~~attached~~ noted in each statement.

4. All the statements will not be required to be maintained in ~~all~~ ~~municipalities~~, nor all the columns prescribed in each statement retained, for in every municipality. For instance, in municipalities where no octroi is levied, statements relating to them will not be necessary, nor the column for valuation retained where no such taxes collected. Thus, though the number of statements prescribed looks large, practically the number practically required will be small. But the Govt would be glad to receive any suggestions for reducing the number & length of the forms required.

5 The Presidents are required to report whether any increase in the office establishments will be necessary for maintaining all the registers in due form.

6 As a rule, no arrears of municipal taxes should be allowed to remain at the

end of the year ending 30th June —
If there any sheet cannot be
realized owing to death, desertion,
& poverty, or other circumstances,
proposals should be submitted for
striking off the accounts within
one or two months after the end of the
year, so that when the Budget
estimates are forwarded, there may be
no difficulty in distinguishing the
Demand from the Collections Realizable &
unrealizable. —

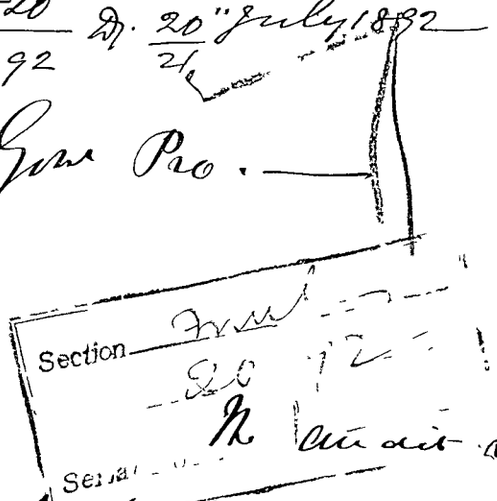
6. A Statement of Incomplete works
~~Annexable~~ showing the estimate, the sums
expended during the year, & that required to
be expended in the following year, should be
sent to Govt within 2 months after the
end of each year with proposals for
such alterations in the sanctioned Budget
as may be necessary; & supplemental
Estimates should be avoided as much
as possible —

L 64

No R 1016-20 / L.T.66-92 Dy. 20" July 1892

D 1/A 2

Govt Pro. —



I the audit reports received for the Municipality of Mysore. shows that the several Regns & Statements Rebt in the Municipality require improvement, & it is also desirable that the one of the same set of accounts should be Rebt in the two important Municipalities of Bangalore & Mysore, & Govt therefore Resolved to request the undermentioned gentlemen to form themselves into a Committee & submit a complete set of forms with instructions written on the reverse of each form, before 30th Sept 1892. —

Mr P. R Krishnaswamy Iyer
Judge of Chief Court
Residency

I the Laws No 5365 of 18/10/82
from the Secy to the Commissioner
Mysore 94 S Dy 6-2-93. Dy 15.6.93

Mr A Rangarama Iyengar
Dy Comr of Mysore

Mr Sheegalli
Dy Comr of Bangalore

Mr Mr Eagles Asst Comptroller
Secretary

Mr Ramaswamy
Asst Comr on duty
in the Revenue Office

Asst.

19/7/42

20/7/42

To Mr Krishnamurthy
A Rangaswamy Iyengar
Mr Thyagarajachar
Mr Eagles
Ramachandra

Chief Secy

20/7/42

Issue these at
once.

Let the Chief Secy to sign the order.

(General Serial No. 30.) (4)

1893.

From The Secretary to the Committee for the revision of Municipal Forms.

To The Chief Secretary to the Dewan of Mysore.

Section No. 2 Dated 6th February. 1893.
Despatched 9
Serial No. Received 10/2

Enclosures No. 2 leaves

General No.
No.

Submitting for approval of government a set of draft — Municipal Forms prised by the Revision Committee with their remarks

L B. Rice 9/2

Bangalore
6th February 1893

From

The Secretary to the Committee for the revision of Municipal forms,
Bangalore.

To

The Chief Secretary to the Dewan of
Mysore

Sir,

With reference to Government Proceedings No. 1016-20 F 3 66-92 dated 20th/21st July 1892, I have the honor by the desire of the Committee, to submit for the approval of Government a set of draft Municipal forms passed by it for use by the Municipalities of the Cities of Bangalore and Mysore.

Mr. Rangaswamiengar, the Deputy Commissioner of Mysore District, one of the members of the Committee was unable to attend the meeting owing to other work he had to attend to at Mysore

&c

He desired the Committee, however, to proceed without him and stated that any suggestions he had to offer on the forms he would do so subsequently. This he has done in a Memorandum which together with the forms, modified by him, are also submitted herewith in a separate file It will be seen from Mr. Rangaswamiengar's memo that for the adoption of some of the forms suggested by him the Municipal Regulations will have to be modified as expressed by him in his remarks against form No. 42

Whereas the forms passed by the majority of the members have been framed in accordance with the said regulations (Vide section 82.

The work of copying the forms could not be done without the assistance of a competent Clerk which

I had to employ under the orders of the President. I beg that he may be remunerated for the work which he has done, and would suggest that he may be granted a fee of Rs: 20/.

I have the honor to be,

Sir,

Your most obedient Servant,

H Eagle

Secretary

Allotments
free Assessment
7 Receipt and Issues of Cheques & Bell Books
8 Statement of receipt and issue of road metals

The Superintendent
Government Press

Q L2261
14208 Q 23/2/91
L F 166-92 file: Thirty five

Section A Forms to be kept by Collector
Statement Description of establishment
Register of daily collections of Octroi
Do Statement of Octroi
Do of Bills received
Shroff's Chitta
Town of Remittance Book
Stone keepers Register
Cattle Pound Register
Section B Forms to be maintained in any Municipal Office
Register of House and Shop taxes,
Do — Room Tax
— Do Oil mill Tax
— Do Cart tax & tax on animals
— Do Tax on vacant sites
— Do — of House, Monthly & Yearly taxes payable by each individual
Town Personal Ledger
Register of Demand, Collection & Balance
Do Excess sales of Arrack & Beer
Do Rents
Do — Grants in aid & Subscriptions
Do Advances to the Municipality
Do — Deposits
Do Loans
Day Book
Statement showing daily collections & receipts under all heads
Enclosure to etc 16 classified Table of Octroi collections
Do Details of sums under the head Miscellaneous
Classified statement of Disbursements
Enclosure to etc 17 Details under VIII Collection
" " VIII P W
" " IX Charitable Grants
" " Miscellaneous
Statement showing remittance to & withdrawals from Treasury
Register of Disbursements from Permanent Advances
Do — Disbursed & proceeds Revenue stamps
Sale sheet of auctions
Annual detailed statement of establishments

I have the honor to forward herewith the accompanying sample forms with regard to that for use in Municipalities and to request that the same may be caused to be printed on Foolscap size paper in the proof being sent to this office for approval before the forms are struck off.

By order

Jas Chief Secy

Ostfriesische Landschaft

Section. A. Forms to be kept by Collectors Establishment.

No. Description of form.

1. Statement of daily collections of Octroi
2 —— do —————— other than Octroi
3 —— do —— of Bills received & disposed of.
4. Shroffs chitta
5. Form of Remittance list
6. Store keepers' Register
7. Cattle pound Register

Section B. Forms to be maintained in the Vice Presidents office

1 Register of House & Shop taxes
2 —— do —— Loom Tax.
3 —— do —— Oil Mill Tax
4 —— do —— Cart tax & tax on animals
5. —— do —— Tax on vacant sites.
6 —— do —— of House, Mohatarfa & other taxes payable by each individual
7. Form of Personal Ledger
8. Register of Demand, Collection & Balance of Income

9. Register of excess sales of arrack & Beer

10. - do - Rents.

11 ——— do — Grants-in-aid & Contributions to the

12 —— do advances.

13 — do - Deposits

14 —— do - Loans

15. Day Book

16 Statement, showing daily collections of receipts under all heads

16 (a) Encl: to No: 16, Classified Table of Octroi Collections

16 (b) - do - do - details of sums under the head Miscellaneous.

17. Classified Statement of Disbursements.

17 (a) Encl: to No. 17. Details under III Collection.

17. (b) — do — & VIII P.W.

17 (c) — do — IX Charitable grants

17 (d) - do Miscellaneous.

18. Statement, showing remittance to & withdrawals for Treasury

19. Register of Disbursements from Permanent advance

20 - do - Distrained property.

21 -- do - Process Serving Fees.

22 - Sale sheet of auctions

Detailed Statement of establishments

Acquittance Register

5 Register of allotment

26 — do — Office furniture.

27 Receipts & Issues of Stationery, Bill Books & cheques.

28 Statement of receipts & issues of road Inclosures

B Nr 16 - Foot-Note to the corrected

(General Serial No. 30.)

189

From

To The Superintendent Govt Press

Dated [illegible] 19

Despatched 4 March 1894.

Received [illegible] 19

Serial No. [illegible]

Enclosures No.

General No. 15-494

No. 66-92

On continuation of this office etc 14208/S 7166 92 dated 23 Febry 1894, I forward herewith the accompanying sample forms for use in municipalities and requests that the same may be caused to be printed in Foolscap size, the proof being sent to this office for approval before copies are struck off

By order

13-2-94

for Chief Secy

Wm Lee: 8 29 6 32

Lee C 16 37

+ a list

Section	Serial No.	Description of form			
B.	29	Detailed Continuous Register			
"	30	Register of Births			
"	31	Do Deaths			
"	32	Do Vaccination			
		Statements to be sent by Deputy Commissioners to Govt			
C.	6	Demand, Collection and Balance Statement			
	7	Monthly Statement of receipts & charges			
	8	Do of meetings			
	9	Annual Do Statement of meetings held			
	10	Do Do Births & Deaths			
	11	Do Do of Dispensaries			
	12	Do Do of Vaccination			
	13	Do Do Schools			
	14	Do Do of Description of Roads			
	1	Budget Statement No. I			
	2	Do Do II			
	3	Do Do III			
	4	Reappropriation Statement			
	5	Notification of Sanction Statements to be sent by Comptroller to Govt			
	15	Monthly Statements of Receipts & charges			
	16	Statement of population & members			
	17	Annual Financial Statement			
	18	Annual Statement of Octroi Duty			
	19	Statement of details under Miscellaneous			
	20	Comparative Statements of total Receipts			
	21	Detailed Statement of Expenditure			
	22	Do works under Public works	works under water supply original		
	23	Do	Buildings original		

Section 6	24	Statement of detail expenditure other than Salaries
	25	Do all miscellaneous expenditure
	26	Comparative Statement of total expenditure
		Statements to be sent to Comptroller by the Deputy Commissioner
	27	Statement of monthly Receipts & expenditure
	28	Do Pound Collections
	29	Do of bill of Salaries
	30	Do of Cheques issued
	31	Do of Contingent Charges
	32	Do of Special Charges
	33	Annual account Form No I
	34	Do II
	35	Do III
	36	Do II
	37	Do Statement of advances
	38	Do Do Deposits.

DO 3183 of 24/8/94
LR 66-92

RL 411

1-2

Memo

Section
File No
Serial No

Re Forms of municipal accounts were sent to the Supt of Govt Press to be printed on the 19th March 1894 — They have not yet been printed. The Supt is requested to explain the cause of this enormous delay, & to arrange for the proofs being sent before the 5th Sept without fail. — Govt will not tolerate such delays in future.

MP
23/8/94

To.
The Superintendent
Govt Press
Hobart

Gen Serial No. 30.] 1894 2723.

From

The Superintendent
Govt Printing in Mysore.

To L522

The Chief Secretary to the
Dewan of Mysore.

Section Genl
File No 24-9-1
Serial No 6
Dated 25th August.

Despatched

Received

Enclosures No.

General No. 177
No.

In reply to Ch. Secy's Offl Memorandum No 3183 L786-92 dated 24th instant.

SUBJECT.

Submits his Explanation for the delay in printing the forms of Municipal Accounts.

I have represented that the quantity of material on hand is so insufficient as to render it insufficient for working, calling all the forms in hand at one time. He should arrange to increase the stock in advance.

2. The Forms are so interdependent upon each other, that all the forms have to be examined at one time, but as the Supdt says that this cannot be done with the stocks on hand, I requested him to send the proofs of the Accts above for examination to Mr Narayanayya, Asst Controlling Auditor in the Dewan's Office.

21/8/94 Chf Sec

References (to be entered only in the Dewan's Office.)

Office of the Supt., Govt P
Bangalore, 25th August 1894

No.

From

The Superintendent,
Govt. Printing in Mysore

To.

The Chief Secretary,
to the Dewan of Mysore.

Sir,

Adverting to your Official memorandum No 3183 of the 24th instant L 766-92
I have the honor to state that the Municipal Account forms referred to are divided into three Sections - A B and C, aggregating close upon a hundred pages of intricate tabular matter. Arrangements were made to get this work done in Sections, as it is impossible that the whole lot could be done Simultaneously. According by proofs of A and B were sent to Dewan's Office in May (some in April also) and these came back with such heavy Corrections (due to Copy not having been properly written at first), necessitating re-setting after Correcting and resetting, proofs were again sent, which came back with more Corrections. A request was then made to set up the whole of the three Sections and to send Complete proofs

proofs of all. As stated above, it was impossible to furnish a full set of proofs of the whole - Notwithstanding was material insufficient, but many Specimens of forms were wanting - and are still wanting, and intimation of the above was given at this time. Proofs of Sections A and B of the forms have been ready for a long time past in June, have been sent to Dewan's office and refused acceptance on the plea that proofs of the Complete set of forms should be furnished. It was explained to the Dewan's office that this could not be done, but no notice was taken of the same and the proofs are still ready and available, while keeping unnecessarily locked up a lot of material badly needed for other works.

If these proofs are corrected and passed to print these forms will be printed and the material made use of for the balance of the Municipal forms - at the same time Specimen Copies of the forms wanting to Complete the whole set should be supplied at once.

I have the honor to be,

Sir,

Your most obedient Servant,

T. Leonard

Supt., Govt Printing

in Mysore

15

Read:-

Letter dated 26 August 1894 No 177 from the Superintendent Government Printing in Allyene enclosing his explanation for the delay in printing the Finance of Municipal accounts called for in Govt official Memorandum dated 24 Idem

No 3183
L.766-92

Order thereon

3906 & 6 Sept 94
L.766-92

Govt regret to find that the quantity of material on hand is so limited as to be insufficient for setting all the forms in type at one time. The Superintendent should arrange to increase the stock at once

2. The Forms are so interdependent upon each

other that all the forms have to be examined at one time, but as the Superintendent says that this cannot be done with the stock on hand, he is requested to send the proofs of Sees A and B at once for examination to Mr Elvaray and Younger, assistant Comdg duty in the Dewan's office.

Chief Secy

To.

The Supt Govt Printing

in charge

Gen. 81.] 1894

5609

L 1108

From The Superintendent Govt. Printing in Bangalore

To The Chief Secretary to the Govt. of Bangalore

Dated 24 November.

Despatched

Received

General No. 321

No.

Enclosure No.

Adverting to Chief Secretary's No 14208 d.d. 66-92 dated 23rd February last has the honor to state that proofs of Sections A, B. & C. of the Municipal account forms have been submitted from time to time for approval which have not been returned as yet. The work has been in hand a long time and involves the looking up of over 2000 Acts & Material which the Press can ill afford. Requests therefore that the return of proofs may be expedited.

T. T. [illegible]

Supt., Govt. Printing in Bangalore

Gen Serial No. 30]

189 17

21

From

The Chief Secretary to the
Govt of Mysore.

The Supdt
Govt Printing

Dated
Despatched 12 Nov 1894
Received

Enclosures No

General No 7345
Dept 66-92
This Offe No 3219
5 November 1894

No 27 66-92

Observes that the A, B & C Proofs of the Divine, were received in a Complete form only on the 31st Oct last and are now under the Consideration of Govt for final adoption

By Order
N Rose
7-11-94
for Chief Sec

(General Serial No. 30.)

189 .

From

The Chief Secretary to the Dewan of Mysore.

To

The Superintendent

Government Printing

Dated 20 December

Despatched 22 December 1894

Received

Enclosures ~~Nil.~~ as per margin.

General No. 10360

L.T. No. 66-92

In continuation of

this office c/o $\frac{7345}{66-92}$ dated

12 c/mos 1894. has the

honor to request that the

Supt will be good ~~enough~~ as

to cause ~~three copies of~~ the marginally

~~each of~~ noted ~~the~~ municipal

forms & the connected & printed alone and 6 forms

3 ~~clean~~ copies of each of

the forms ~~forwarded to~~

& this office as early as

practicable. By order

For Asst.

Section B	Section C
c/o 1	c/o 1
3	2
5.	3
9	4
12	5.
13	6
14	17
15.	18
16	19
17	25
17B	27
17D	28
28	33
	35.
	36
	37
	37D